

AMBLESIDE CIVIC TRUST

Minutes of the Executive Committee meeting held on Tuesday 17th January 2017 at Ambleside Library

Present: Steve Dickinson (SD - Chair), Mike Green (MG) Rose Lord (RL). Jonathan Moffett (JM).

Apologies: Jane Beenstock (JB), Tim Brown (TB) , Luke Steer (LS).

1. Minutes of the last meeting:

The Minutes were approved as a true record.

2. Matters arising from the Previous Meeting :

2.1. Scale How

Carried forward

Action: TB to investigate its future.

2.2. Thirlmere Aqueduct Gate.

RL reported that Ellergreen Hydro said that the sandstone gatepost was broken before they started work. She is investigating further.

Action: RL to continue to investigate

2.3. 50th Anniversary of Conservation Areas

RL reported that there will be an event on 17 June. It might be an opportunity to launch the environmental audit.

Action: RL to report again

2.4. Changes to Account Signatories and Charity Commission Trusteeship Notification

The situation is now:

- Steve Dickinson needs to supply his personal information to Barclays.
- Steve Dickinson needs to supply information to Skipton BS account.
- Steve Dickinson has been added to the Charity Commission Trustees for ACT.

Action: SD

2.5. Boosting Committee membership

Carried forward.

Action: MG to follow up

2.6. Plastic Windows

SD has written to Betty Burton.

Action: Windows to be included in Environment Audit

2.7. Stockghyll Park

Carried forward

Action: LS to prepare notes

2.8. ACT online archive

JM suggested that each area should have a folder of archive information, with an owner (who needs to have a gmail account). We will start with Annual Accounts, Minutes & Newsletters.

Action: JM to set up folders & permissions

3. Treasurer's Report

3.1. Subscriptions & balances

As of 17 January we have a balance of £770 in Barclays and £3019 with Skipton BS.

3.2. Gift Aid

Because of HMRC's requirements (which have now been met) we are waiting for the claim to be enabled by them.

4. Correspondence

MG had received a verbal complaint about dog excrement bags being left around, particularly up Sweden Bridge Lane

Action: SD to take up with SLDC

5. Membership Report

SD reported that there are 94 Single & Double members (counting a double membership as 2 members, plus a further 36 in arrears.

In addition there are 9 Corporate (Associate) members

Action: SD to send out reminder letters

Action: SD to produce membership cards

6. Benches Survey

MG reported that this has been completed for the moment and transferred to the amblesidecivictrust google drive. There was a discussion about applying to SLDC's Locally Important Projects (LIP) fund for money for repair and upgrading of benches that were in a poor state. It was noted that the ownership of a number of benches has not been recorded and is unclear in some cases. The deadline for LIP funding applications is 13 Feb.

Action: SD & RL

7. Strategic Statement

SD's draft Strategic Statement was discussed and generally welcomed, and he will redraft it to give it a clearer context.

Action: SD to redraft

8. Environmental Survey

8.1. Survey Proposals

RL set out the timetable and suggested it could be launched in conjunction with the 50th anniversary Conservation area celebrations.

A central repository will be needed for responses by surveyors, and this could be done by means of a new Gmail email address.

Action: RL to set up an ACTaudit@gmail.com account

8.2. Cobbled Gutters

It was pointed out that these are a historic feature, but no action has been taken by Cumbria CC to restore them.

Action: MG to draw the attention of the Gazette to the problem

9. Blue Plaques

The following actions were agreed with regard to the creation of new plaques.

Action: RL to investigate the process

Action: MG to contact Leslie Johnson to see if there is an existing record of plaques

10. Web Site

RL reported that there are a number of items awaiting update, and it was agreed that there should be a Projects top level, with Conservation Activities and Benches Survey underneath it.

Action: RL & JB

11. Planning Matters

11.1. Planning Applications

None were dealt with formally, although the William Hill application for a betting shop was discussed.

11.2. Planning Applications Rota

JM produced a draft covering Jan & Feb, but he needs to check with the Parish Council about dates

Action: JM to complete the new rota

12. Any Other Business

12.1. Secretary

The Meeting resolved unanimously to co-opt JM was to the position of Secretary.

12.2. Dates of Future Meetings

It was agreed that the next AGM will be on Friday 3 November 2017 December.

Action: JM to book Kelsick Centre

13. Date and Time of Next Meeting

7:15pm on Tuesday 20 February 2017 at Ambleside Library.